

8.5" x 11" (LETTER)

\$5 minimum

COLOUR	cost per impression								
	1-24	25+	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.65	\$0.60	\$0.55	\$0.50	\$0.45	\$0.40	\$0.35	\$0.30	\$0.25
double-sided	\$0.60	\$0.55	\$0.50	\$0.45	\$0.40	\$0.35	\$0.30	\$0.25	\$0.20
copying using document glass	\$0.65								

* 100% post-consumer recycled 60 lb. text

B&W	cost per impression								
	1-24	25+	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.17	\$0.15	\$0.12	\$0.10	\$0.09	\$0.08	\$0.07	\$0.06	\$0.05
double-sided	\$0.15	\$0.14	\$0.11	\$0.09	\$0.08	\$0.07	\$0.06	\$0.05	\$0.04
copying using document glass	\$0.35								

* 100% post-consumer recycled 60 lb. text

other stocks	add (single-sided)	add (double-sided)	buy (per sheet)
domtar colors "pastel" 20 lb. multipurpose	\$0.03	\$0.01	\$0.08
domtar hots / neenah astrobrights "neon" 60 lb. text	\$0.05	\$0.02	\$0.10
domtar cougar 80 lb. text	\$0.07	\$0.03	\$0.12
topkote gloss/dull 80 lb. text	\$0.08	\$0.04	\$0.13
mohawk loop linen 24 lb. writing	\$0.08	\$0.04	\$0.13
domtar cougar 100 lb. text	\$0.09	\$0.04	\$0.14
topkote gloss/dull 100 lb. text	\$0.10	\$0.05	\$0.15
mohawk skytone vellum 60 lb. text	\$0.11	\$0.05	\$0.16
domtar hots / mohawk torchglow opaque 65 lb. cover	\$0.12	\$0.06	\$0.17
domtar cougar 80 lb. cover	\$0.13	\$0.06	\$0.18
domtar cougar 100 lb. cover	\$0.15	\$0.07	\$0.20
topkote gloss/dull 111 lb. cover	\$0.20	\$0.10	\$0.25
avery labels - 4x6 sheet	\$0.25	\$0.12	\$0.30
mohawk genesis vellum 80 lb. cover	\$0.30	\$0.15	\$0.35
domtar cougar 130 lb.	\$0.30	\$0.15	\$0.35
mohawk via linen 100 lb. cover	\$0.45	\$0.22	\$0.50
neenah classic linen 100 lb. cover	\$0.50	\$0.25	\$0.55
neenah environment smooth 80 lb. cover	\$0.50	\$0.25	\$0.55
avery labels - 8.5x11 sheet	\$0.70	\$0.35	\$0.75
Xerox Transparency	\$0.75	\$0.37	\$0.80
4.7 mil polyester	\$0.90	\$0.45	\$0.95

8.5" x 14" (LEGAL)

\$5 minimum

COLOUR	cost per impression								
	1-24	25+	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.80	\$0.75	\$0.65	\$0.55	\$0.50	\$0.45	\$0.40	\$0.35	\$0.30
double-sided	\$0.75	\$0.65	\$0.55	\$0.50	\$0.45	\$0.40	\$0.35	\$0.30	\$0.25
copying using document glass	\$0.80								

* 100% post-consumer recycled 60 lb. text

B&W	cost per impression								
	1-24	25+	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.19	\$0.17	\$0.15	\$0.13	\$0.12	\$0.10	\$0.09	\$0.08	\$0.07
double-sided	\$0.17	\$0.14	\$0.13	\$0.12	\$0.10	\$0.09	\$0.08	\$0.07	\$0.06
copying using document glass	\$0.45								

* 100% post-consumer recycled 60 lb. text

other stocks	add (single-sided)	add (double-sided)	buy (per sheet)
domtar colors "pastel" 20 lb. multipurpose	\$0.04	\$0.02	\$0.09
domtar hots / neenah astrobrights "neon" 60 lb. text	\$0.07	\$0.03	\$0.12
domtar cougar 80 lb. text	\$0.10	\$0.05	\$0.15
topkote gloss/dull 80 lb. text	\$0.12	\$0.06	\$0.17
domtar cougar 100 lb. text	\$0.15	\$0.07	\$0.20
topkote gloss/dull 100 lb. text	\$0.17	\$0.08	\$0.22
domtar cougar 80 lb. cover	\$0.20	\$0.10	\$0.25
domtar cougar 100 lb. cover	\$0.25	\$0.12	\$0.30
topkote gloss/dull 111 lb. cover	\$0.30	\$0.15	\$0.35
domtar cougar 130 lb.	\$0.40	\$0.20	\$0.45
mohawk via linen 100 lb. cover	\$0.65	0.32	\$0.70

11" x 17" (TABLOID)

\$5 minimum

COLOUR	cost per impression								
	1-24	25+	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.90	\$0.85	\$0.80	\$0.70	\$0.65	\$0.60	\$0.55	\$0.50	\$0.45
double-sided	\$0.85	\$0.80	\$0.70	\$0.65	\$0.60	\$0.55	\$0.50	\$0.45	\$0.40
copying using document glass	\$0.90								

* 100% post-consumer recycled 60 lb. text

B&W	cost per impression								
	1-24	25+	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.25	\$0.23	\$0.21	\$0.17	\$0.15	\$0.14	\$0.12	\$0.10	\$0.09
double-sided	\$0.23	\$0.21	\$0.17	\$0.15	\$0.14	\$0.12	\$0.10	\$0.09	\$0.08
copying using document glass	\$0.65								

* 100% post-consumer recycled 60 lb. text

other sizes	add (single-sided)	add (double-sided)
12" x 18" (oversized tabloid / arch b)	\$0.10	\$0.05
13" x 19" (super tabloid / a3+ super b)	\$0.15	\$0.07

other stocks	add (single-sided)	add (double-sided)	buy (per sheet)
domtar colors "pastel" 20 lb. multipurpose	\$0.07	\$0.03	\$0.12
domtar hots / neenah astrobrights "neon" 60 lb. text	\$0.10	\$0.05	\$0.15
domtar cougar 80 lb. text	\$0.13	\$0.06	\$0.18
topkote gloss/dull 80 lb. text	\$0.15	\$0.07	\$0.20
domtar cougar 100 lb. text	\$0.17	\$0.08	\$0.22
topkote gloss/dull 100 lb. text	\$0.20	\$0.10	\$0.25
domtar cougar 80 lb. cover	\$0.25	\$0.12	\$0.30
domtar cougar 100 lb. cover	\$0.35	\$0.17	\$0.40
topkote gloss/dull 111 lb. cover	\$0.40	\$0.20	\$0.45
domtar cougar 130 lb.	\$0.60	\$0.30	\$0.65
mohawk via linen 100 lb. cover	\$0.85	0.42	\$0.90

SELF-SERVE

cost per impression			
		colour	b&w
8.5 x 11	single-sided	\$0.35	\$0.08
8.5 x 11	double-sided	\$0.33	\$0.07
8.5 x 14	single-sided	\$0.37	\$0.10
8.5 x 14	double-sided	\$0.35	\$0.09
11 x 17	single-sided	\$0.40	\$0.12
11 x 17	double-sided	\$0.38	\$0.11
12 x 18	single-sided	\$0.45	\$0.15
12 x 18	double-sided	\$0.43	\$0.14

HANDBILLS (3.5" x 5.5")

\$10 minimum

COLOUR	cost per unit						
	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.30	\$0.23	\$0.17	\$0.11	\$0.09	\$0.07	\$0.06
double-sided	\$0.32	\$0.27	\$0.22	\$0.17	\$0.11	\$0.09	\$0.08
double-sided (grayscale second side)	\$0.31	\$0.26	\$0.21	\$0.16	\$0.10	\$0.08	\$0.07

* 100% post-consumer recycled 60 lb. text

B&W	cost per unit						
	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.20	\$0.15	\$0.10	\$0.07	\$0.06	\$0.05	\$0.04
double-sided	\$0.25	\$0.20	\$0.15	\$0.10	\$0.07	\$0.06	\$0.05

* 100% post-consumer recycled 60 lb. text

other stocks	add
domtar colors "pastel" 20 lb. multipurpose	\$0.01
domtar hots / neenah astrobrights "neon" 60 lb. text	\$0.01
domtar cougar 80 lb. text	\$0.02
topkote gloss/dull 80 lb. text	\$0.02
domtar cougar 100 lb. text	\$0.03
topkote gloss/dull 100 lb. text	\$0.03
domtar cougar 80 lb. cover	\$0.04
domtar cougar 100 lb. cover	\$0.05
topkote gloss/dull 111 lb. cover	\$0.06
domtar cougar 130 lb.	\$0.10
mohawk via linen 100 lb. cover	\$0.15

BUSINESS CARDS (3.5" x 2")

\$10 minimum

COLOUR	cost per unit						
	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.25	\$0.18	\$0.14	\$0.11	\$0.09	\$0.07	\$0.06
double-sided	\$0.30	\$0.25	\$0.18	\$0.14	\$0.11	\$0.09	\$0.08
double-sided (b&w second side)	\$0.28	\$0.23	\$0.16	\$0.12	\$0.10	\$0.08	\$0.07

**50 cards minimum per design; 65 lb. to 100 lb. smooth white cover*

B&W	cost per unit						
	50+	100+	250+	500+	1000+	2000+	5000+
single-sided	\$0.20	\$0.15	\$0.10	\$0.08	\$0.07	\$0.06	\$0.05
double-sided	\$0.25	\$0.20	\$0.15	\$0.10	\$0.08	\$0.07	\$0.06

**50 cards minimum per design; 65 lb. to 100 lb. smooth white cover*

other stocks	add
topkote gloss/dull 111 lb. cover	\$0.01
domtar cougar 130 lb.	\$0.03
mohawk via linen 100 lb. cover	\$0.05

4" x 6"

\$10 minimum

COLOUR	cost per unit						
	1-49	50+	100+	250+	500+	1000+	2000+
single-sided	\$0.35	\$0.30	\$0.25	\$0.20	\$0.15	\$0.11	\$0.09
double-sided	\$0.40	\$0.35	\$0.30	\$0.25	\$0.20	\$0.15	\$0.12
double-sided (grayscale second side)	\$0.38	\$0.33	\$0.28	\$0.23	\$0.18	\$0.14	\$0.11

* 100% post-consumer recycled 60 lb. text

B&W	cost per unit						
	1-49	50+	100+	250+	500+	1000+	2000+
single-sided	\$0.30	\$0.25	\$0.20	\$0.15	\$0.13	\$0.10	\$0.07
double-sided	\$0.35	\$0.30	\$0.25	\$0.20	\$0.15	\$0.13	\$0.10

* 100% post-consumer recycled 60 lb. text

other stocks	add
domtar colors "pastel" 20 lb. multipurpose	\$0.02
domtar hots / neenah astrobrights "neon" 60 lb. text	\$0.02
domtar cougar 80 lb. text	\$0.04
topkote gloss/dull 80 lb. text	\$0.05
domtar cougar 100 lb. text	\$0.06
topkote gloss/dull 100 lb. text	\$0.07
domtar cougar 80 lb. cover	\$0.09
domtar cougar 100 lb. cover	\$0.10
topkote gloss/dull 111 lb. cover	\$0.11
domtar cougar 130 lb.	\$0.15
mohawk via linen 100 lb. cover	\$0.25

5" x 7"

\$10 minimum

COLOUR	cost per unit						
	1-49	50+	100+	250+	500+	1000+	2000+
single-sided	\$0.37	\$0.32	\$0.27	\$0.22	\$0.17	\$0.13	\$0.11
double-sided	\$0.42	\$0.37	\$0.32	\$0.27	\$0.22	\$0.17	\$0.13
double-sided (grayscale second side)	\$0.40	\$0.35	\$0.30	\$0.25	\$0.19	\$0.16	\$0.12

* 100% post-consumer recycled 60 lb. text

B&W	cost per unit						
	1-49	50+	100+	250+	500+	1000+	2000+
single-sided	\$0.32	\$0.27	\$0.22	\$0.17	\$0.15	\$0.12	\$0.09
double-sided	\$0.37	\$0.32	\$0.27	\$0.22	\$0.16	\$0.14	\$0.11

* 100% post-consumer recycled 60 lb. text

other stocks	add
domtar colors "pastel" 20 lb. multipurpose	\$0.02
domtar hots / neenah astrobrights "neon" 60 lb. text	\$0.03
domtar cougar 80 lb. text	\$0.05
topkote gloss/dull 80 lb. text	\$0.06
domtar cougar 100 lb. text	\$0.07
topkote gloss/dull 100 lb. text	\$0.08
domtar cougar 80 lb. cover	\$0.12
domtar cougar 100 lb. cover	\$0.13
topkote gloss/dull 111 lb. cover	\$0.15
domtar cougar 130 lb.	\$0.20
mohawk via linen 100 lb. cover	\$0.30

LAMINATING

Roll laminating (up to 37" wide, 3 mil thickness, matte or glossy finish)

dimensions	cost/unit	
8.5 x 11	\$2.00	
8.5 x 14	\$2.50	includes trimming
11 x 17	\$3.25	
bulk laminating (varied sizes): \$6.00 / linear foot (trimming not included)		
*\$6.00 minimum		

Pouch laminating

Finish	Thickness	Size	Cost per unit
Gloss	5 mil	Business (3.75"x2.25")	\$1.50
Gloss	5 mil	School (3.625"x2.5")	\$1.50
Gloss	3 mil	Letter (9"x11.5")	\$2.50
Gloss	5 mil	Letter (9"x11.5")	\$3.00
Matte	5 mil	Letter (9"x11.5")	\$3.50
Gloss	10 mil	Letter (9"x11.5")	\$4.00
Gloss	5 mil	Legal (9"x14.5")	\$4.25
Gloss	5 mil	tabloid (12"x18")	\$4.50
Gloss	10 mil	tabloid (12"x18")	\$5.00

3/16" foam core mounting (up to 37" wide by 54" long; \$20.00 minimum)

Finish	Colour	Cost per square foot
Gloss	White or black	\$6.00
Matte	White or black	\$6.00

BINDING

COIL (bound edge ≤ 11")

document thickness			1 - 10 units	11+ units
5-130 sheets	≤ 5/8"	≤ 16mm	\$5.00	\$4.50
131-245 sheets	≤ 1 1/16"	≤ 30mm	\$8.00	\$7.50

**cost includes covers (plastic or cover stock)*

COIL (11" < bound edge ≤ 17")

document thickness			per unit
5-95 sheets	≤ 13/32"	≤ 12mm	\$12.00

**cost includes covers (plastic or cover stock)*

FINISHING

CUTTING	COST
guillotine cutting	\$1.00/cut
bulk trimming	\$60.00/hour

STAPLING	COST/UNIT
machine stapling (single)	\$0.05
machine stapling (double)	\$0.10
manual stapling	\$0.10
staple removal	\$0.25

HOLE PUNCHING	COST/SHEET
machine 2- or 3-hole punching	\$0.01

FOLDING	COST/SHEET
machine folding	\$0.03
manual folding	\$0.10

SCORING	COST/SHEET
1 score	\$0.25
2 scores	\$0.40
3+ scores	\$0.55

LAYOUT / FORMAT

SCANNING
scan to email or USB
colour, grayscale, or B&W; 200-600 dpi
\$60/hr (minimum \$5)

FAXING

SENDING	FIRST PAGE	ADDITIONAL PAGES
local/toll-free	\$1.50	\$0.50
within BC	\$2.00	\$0.75
within North America	\$2.50	\$1.00
international	\$3.50	\$1.25

* Zap cover sheets are free to send; if a cover sheet is the only page sent, refer to "first page" pricing

RECEIVING	COST/PAGE
Zap fax #: (250) 721-8728	\$0.75

CUSTOM MERCHANDISE

MUGS	1	2+
11 oz. ceramic (white)	\$12.00	\$10.00
15 oz. ceramic (white)	\$16.00	\$14.00
11 oz. colour changing ceramic (black)	\$18.00	\$16.00

POSTERING

	COST/RUN
on-campus distribution (3 week posting)	\$30.00
colour print and distribution	\$45.00
b&w print and distribution	\$40.00

* 50 x letter or 25 x legal/tabloid

* 1 poster per event, per board

BUTTONS

	COST/BUTTON	
	< 100	100+
1" pinback buttons	\$0.28	\$0.25
1.5" pinback buttons	\$0.34	\$0.30

* sold in packs of 25